

List of Submitted Documents for Certification of Dependent

| Status<br>(Please be sure to read the explanation outside of sections *1, *2, and *3)   |   | Everyone  | All except children under 16 years of age | All except children under 16 years of age   | Currently living separately *1  | Application via marriage        | Student  | All except students                            | Part-time work  | Left job within 1 year *2    | Sole proprietorship Real estate income *3   | Business closed   | Currently living separately  | Currently receiving pension   | Spouse is currently enrolled in social insurance | Spouse is currently enrolled in National Health Insurance |  |
|---|---|---|---|---|---|---------------------------------|--|--|---|------------------------------|---|---|--|---|--|---|--|
| Submitted Documentation<br><br>*When applying for issuance of public documents, specify “do not list individual number”<br><br>Relationship with the insured person |   | Notification of Change of Covered Dependents (Addition) | Dependent certification record            | Certificate of residence for all members of household (must list relationships) (do not list individual number) | Family register (abridged) (confirm relationship with insured person) | Marriage acceptance certificate | (Non-) Taxation certification (must list income) | Student ID (copy) or certificate of enrollment | Most recent 3 months of salary slips (copy) or employment contract (copy) | Retirement certificate, etc. | Tax return (copy) and itemized statement of income and expenditures (copy) or blue return financial statements (copy) | Business closure notice (copy) of a sole proprietorship | Most recent 3 months of documents showing remittance amount (copy) (cannot be submitted by hand) | Most recent pension amount revision notice (copy) or pension transfer notice (copy) | Tax withholding slip (copy) of spouse            | Tax return (copy) of spouse                               |  |
| Where to receive documents  |   | Homepage of our Health Insurance Society                |   | Municipality  |   |                                 |  | School   | Current employer  | Previous employer            | Tax office  |   | Financial institution  | Pension office  | Current employer                                 | Tax office  |  |
| By submitting individual number with the Submitted Documentation, you can omit it.○ /cannot omitted x   |   | x   | x   | ○   | ○   | ○                               | ○  | ○  | ○   | ○                            | x   | x   | x  | ○   | x  | x   |  |
| Spouse  | Unemployed/no income  | ○   | ○   | ○   | ○   | ○                               | ○  | -  | -   | -                            | -   | -   | ○  | ○   | -  | -   | * In the case of a common-law spouse, the relationship listed on the resident’s card must state “unregistered wife (husband)”<br>* Cannot be certified when living together with the other person  |
|   | Unemployed (retired within 1 year prior to the application date)  | ○   | ○   | ○   | ○   | ○                               | ○  | -  | -   | ○                            | -   | ○   | ○  | ○   | -  | -   |  |
|   | Currently working   | ○   | ○   | ○   | ○   | ○                               | ○  | -  | ○   | -                            | ○   | -   | ○  | ○   | -  | -   |  |
| Child   | Until completing compulsory education   | ○   | -   | ○   | -   | -                               | -  | -  | -   | -                            | -   | -   | ○  | ○   | ○  | ○   | * If the insured person's spouse is not a dependent, confirmation of married couple joint dependency is required   |
|   | Students in high school or higher (Including various types of schools and preparatory schools with a period of study of at least 1 year)  | ○   | ○   | ○   | ○   | -                               | -  | ○  | -   | -                            | -   | -   | ○  | ○   | ○  | ○   |  |
|   | Other students: Completed compulsory education or higher (various schools such as nighttime courses, correspondence courses, and schools with a period of study of at least 1 year) | ○   | ○   | ○   | ○   | -                               | ○  | -  | ○   | ○                            | ○   | ○   | ○  | ○   | ○  | ○   |  |
| Father/ mother / Grandfather/ grandmother (blood relatives)   | Unemployed  | ○   | ○   | ○   | ○   | -                               | ○  | -  | -   | -                            | -   | -   | ○  | ○   | -  | -   | * It is necessary to submit a certificate regarding the income of all those who live together with the certified person.<br>However, not required for persons who are students or younger<br>* If the certified person and the spouse are living separately, it is necessary to submit a certificate regarding the spouse's income.<br>* A divided household is treated as living separately |
|   | Unemployed (retired within 1 year prior to the application date)  | ○   | ○   | ○   | ○   | -                               | ○  | -  | -   | ○                            | -   | ○   | ○  | ○   | -  | -   |  |
|   | Currently working   | ○   | ○   | ○   | ○   | -                               | ○  | -  | ○   | -                            | ○   | -   | ○  | ○   | -  | -   |  |
| Brothers, sisters, and grandchildren (blood relatives)  | Until completing compulsory education   | ○   | ○   | ○   | ○   | -                               | -  | -  | -   | -                            | -   | -   | ○  | ○   | -  | -   | * In order to confirm priority dependents, it is necessary to submit a certificate regarding the income of all those who live together with the certified person.<br>However, not required for persons who are students or younger<br>* In the dependent certification record, clarify the reason for seeking certification as a dependent relative of the insured person                    |
|   | Students in high school or higher (Including various types of schools and preparatory schools with a period of study of at least 1 year)  | ○   | ○   | ○   | ○   | -                               | -  | ○  | -   | -                            | -   | -   | ○  | ○   | -  | -   |  |
|   | Other students: Completed compulsory education or higher (various schools such as nighttime courses, correspondence courses, and schools with a period of study of at least 1 year) | ○   | ○   | ○   | ○   | -                               | ○  | -  | ○   | ○                            | ○   | ○   | ○  | ○   | -  | -   |  |
| Relatives other than above (living together is required)  | Until completing compulsory education   | ○   | ○   | ○   | -   | -                               | -  | -  | -   | -                            | -   | -   | -  | ○   | -  | -   | * In order to confirm priority dependents, it is necessary to submit a certificate regarding the income of all those who live together with the certified person.<br>However, not required for persons who are students or younger<br>* In the dependent certification record, clarify the reason for seeking certification as a dependent relative of the insured person                    |
|   | Students in high school or higher (Including various types of schools and preparatory schools with a period of study of at least 1 year)  | ○   | ○   | ○   | -   | -                               | -  | ○  | -   | -                            | -   | -   | -  | ○   | -  | -   |  |
|   | Other students: Completed compulsory education or higher (various schools such as nighttime courses, correspondence courses, and schools with a period of study of at least 1 year) | ○   | ○   | ○   | -   | -                               | ○  | -  | ○   | ○                            | ○   | ○   | -  | ○   | -  | -   |  |

\*1 If the insured is assigned to work away from home and live alone due to company reasons, the couple is treated as living together. In this case, if the certified person is “a person other than the spouse or child,” it is necessary to live together with the spouse or child of the insured person  
If the child is boarding away from his/her parents in order to attend school, the child is treated as living together with the parents

\*2 Regarding the retirement certificate

Documents to be submitted by retirees within one year prior to the application date are listed below. In the case of (3) to (5), it is necessary to attach a Written Oath in Regard to Dependent Certification (health insurance designated form)

|   | Documents to be Submitted   |
|---|---|
| (1) Not yet enrolled in employment insurance  | Retirement certificate (for persons who are listed as not yet enrolled in employment insurance)   |
| (2) End of unemployment benefits  | Employment insurance benefit qualification certificate stamped with termination of benefits (copy)  |
| (3) Currently receiving unemployment benefits   | Employment insurance benefit qualification certificate (copy) + Written Oath in Regard to Dependent Certification (download from our website)   |
| (4) Currently applying for unemployment benefits, or will not receive unemployment benefits | Statement of unemployment for insured party 1/2 (copy) + Written Oath in Regard to Dependent Certification (download from our website)  |
| (5) Will extend receipt of unemployment benefits  | Statement of unemployment for insured party 1/2 (copy) + Notification for extension of receipt of employment insurance + Written Oath in Regard to Dependent Certification download from our website) |

The submitted resident’s card and other certificates must have been issued within the last 3 months.

If it is difficult to confirm the relationship of the primary income provider using only the submitted documents, we may ask you to submit additional documents.

\*3 (1) If you have newly opened a self-employed business (or have opened a self-employed business, but have not yet filed a tax return), submit a business plan (copy) or notice of business opening (copy)  
(2) If you have closed your self-employed business, submit a notice of business closure (copy) or written promise (copy)  
(3) If the certified individual is self-employed, their income is calculated by subtracting cost of sales from gross revenue.  
Cost-of-sales expenses refers to expenses (procurement expenses, materials expenses) required for the procurement of raw materials, etc., needed for production activities. It does not include indirect expenses such as utilities fees, transportation fees, etc.